



INSTITUTE OF DIRECTORS
IN IRELAND

ONE-DAY IOD WORKSHOP FOR NON-PROFIT ORGANISATIONS

The Institute of Directors is pleased to present a one-day workshop on Non-Profit Governance, on Monday, 22 March 2010, at the IMI, Sandyford, Dublin 16. This course is tailored to meet the needs of executives, chairpersons and directors of non-profit organisations. Places on the workshop are limited so early booking is recommended. €250 per person (€220 for IoD members or



if booking more than one place), including course materials, lunch and tea/coffee breaks. Please return the attached booking form by fax to 01 2964127, by email to sbyrne@iodireland, or telephone Sheila Byrne on 01 2964093. Places can only be confirmed on receipt of full payment and cancellation policy applies.

Course Content

08.30 **Registration (coffee/tea and pastries)**

09.00 **Welcome, Introduction & Preliminaries**

09.30 **Non-Profit Sector in Ireland**

10.00 **Institutional Types & Legal Structure**

11.00 **Five Principles:**

- Know and use the structure to best advantage
- Promote the reputation and protect the assets
- Obey the law
- Be accountable
- Be competent

13.30 **Feedback Session on Discussion Task**

15.15 **Expanding on Competence:** best practice issues, board manual, future proofing, with input on impact of Charities' Act and Company Law Reform.

15.45 **Personal exposure of directors to liability, and how to contain it**

16.00 **Round-up and Conclusion**

Important Note re CPD:

Attendance at this workshop may be considered for CPD points. If applicable, we recommend you confirm with the professional body relevant

10.45 **Coffee/Tea Break**

12.30 **Lunch (with discussion task)**

15.00 **Coffee/Tea Break**

ABOUT THE PRESENTERS

Patricia Quinn is CEO of Irish Nonprofit Knowledge Exchange, a new charitable initiative to establish a live, up-to-date website and business intelligence service for non-profits/charities in Ireland. Since leaving the Arts Council in 2004 (having served as CEO for 7 years) she has provided governance training and supports to the boards of non-profits in various sectors: culture, leisure, social services and advocacy. She holds a diploma in governance from UCD and an MSc in management practice from TCD/IMI, and she regularly lectures on governance and cultural topics. She has served on public and non-profit boards and is currently on the board of RTE.

Linda Scales is a solicitor. She developed an interest in corporate governance in the 1990s while director and chair of the board of an arts organisation. The Arts Council commissioned her to write *A Practical Guide for Board Members of Arts Organisations* in 2006. She has helped many non-profit boards with issues of structure, compliance and responsibility. In 2009 she took the Law Society Diploma in Corporate Law and Governance. Linda is a specialist in copyright law. She is a co-founder and director of two copyright-related non-profit organisations - The Copyright Association of Ireland (CAI), and The Irish Visual Artists' Rights Organisation (IVARO).

